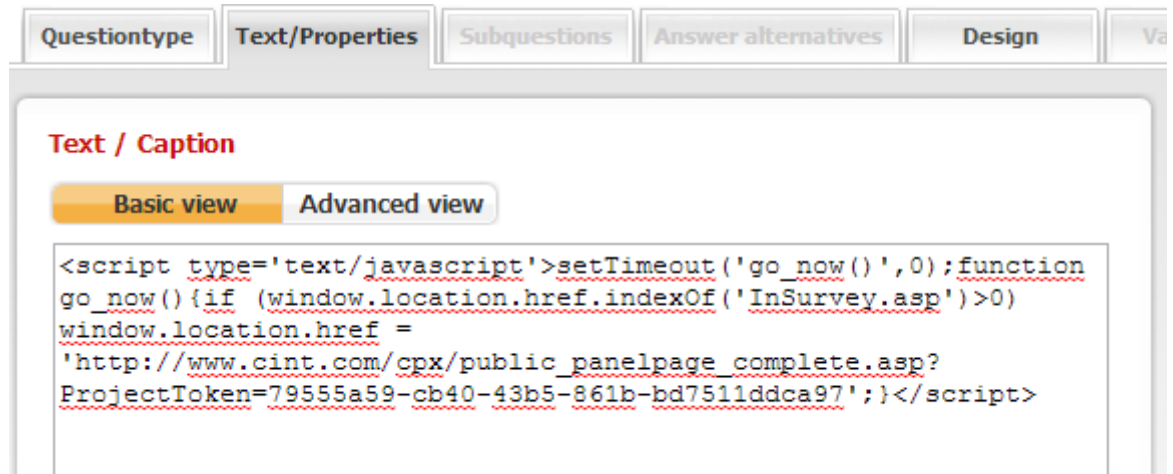


# How to create surveys in Access using SurveyGenerator

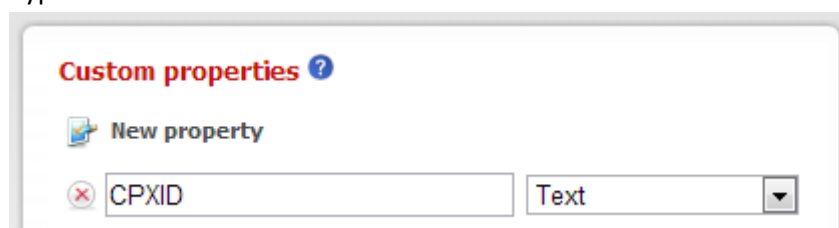
## Create your project

1. Create your survey in SurveyGenerator.
2. Under Properties, click to create **Common survey link**. Copy the link that is displayed, this will be needed later.
3. On the last page of the questionnaire, create a script to re-direct respondents to the Cint end page by following the below steps.
  - a. Create a **Text question**. Under Text/Properties, type in the below script and include the *complete re-direct link* (will be displayed to you when you have created the project in Access). Note that the re-direct link below is just an example and you will receive a unique link from Access.

```
<script type='text/javascript'>setTimeout('go_now()',0);function go_now(){if (window.location.href.indexOf('InSurvey.asp')>0) window.location.href = 'http://www.cint.com/cpx/public_panelpage_complete.asp?ProjectToken=79555a59-cb40-43b5-861b-bd7511ddca97';}</script>
```



- b. Click to save
4. Under the tab **Respondents**, click on **Handle custom properties**
    - a. Click on New property
    - b. Type **CPXID** and click save

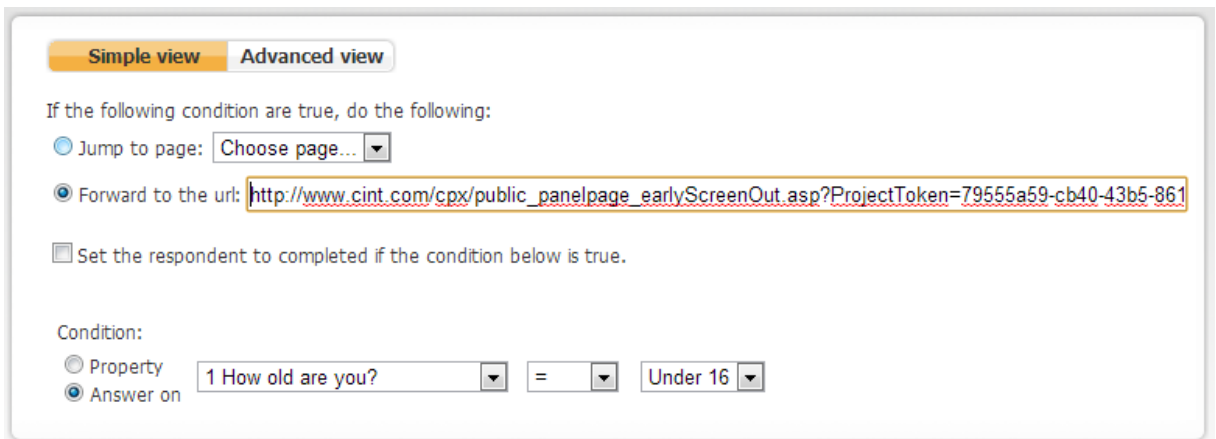


## Screen-Outs

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To use screen-outs in SurveyGenerator please follow the below steps.

1. For the question that you want to screen respondents from, click on **Conditions (page)**
2. Click on **Add new jump condition**
3. Select forward to the URL and enter the *screenout link* (will be shown to you when you have created your project in Access).
4. Under Condition, choose the question and the answer option that you want to screen out.



5. Click save

## Generate links in Access

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1. Create your project and target groups in Access
2. After you have clicked on Create Project, click on **Add links**
3. Copy the web link from SurveyGenerator and paste it under **Enter link template**. At the end of the link, add **&CPXID=[ID]**. The link should look like follows:  
[http://reply.surveygenerator.com/go.aspx?U=13036ibDquykGtSDkLkSo&CPXID=\[ID\]](http://reply.surveygenerator.com/go.aspx?U=13036ibDquykGtSDkLkSo&CPXID=[ID])
4. Copy the Test link from SurveyGenerator and paste it under **Add test links for survey approval**.
5. Add a text under **Add target group or screenout information for testers to read**.
6. Click on **Use generated links for this target group**.
7. Access will now generate unique links for your project. Repeat the step if you have more than one target group.

